

# TRI-LAKES RENTALS LEASEHOLDER(S) HOUSING APPLICATION

Tri Lakes Rentals is an equal housing opportunity provider, and, as such, does not discriminate based on race, religion, national origin, color, sex, handicap, or familial status in connection with the rental housing.

Tri Lakes Rentals reserves the right to deny applicants not meeting the rental criteria. Tri-Lakes Rentals reserves the right to deny housing to any applicant or occupant who has been convicted of a crime which would be considered a serious threat to other residents, staff, or the property.

**Please PRINT clearly & COMPLETE ALL SECTIONS.**

**FULL LEGAL NAMES ONLY!**

Applicant First Name Middle Name Last name Date of Birth SSN or ITIN

Co-Applicant First Name Middle Name Last Name Date of Birth SSN or ITIN

Applicant - Driver's license number State Co-Applicant - Driver's license number State

Home telephone number Work telephone number Cell number Cell number

Email address Emergency contact name, telephone number, relationship

Total number of persons to occupy property \_\_\_\_\_ Total number of persons over the age of 18 \_\_\_\_\_

**List full names and date of birth of all occupants NOT listed above.**

First Name Middle Name Last name Date of birth Relationship to applicant

First Name Middle Name Last name Date of birth Relationship to applicant

First Name Middle Name Last name Date of birth Relationship to applicant

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## Employment and/or Other Income

### Applicant

Current employer (name & address) Length of employment (begin/end) Employer phone number  
\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Monthly gross employment income Other income (state monthly or annual) Other income description  
\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Previous Employer (if current is <1yr) Other income (state monthly or annual) Other income description

### Co- Applicant

Current employer (name & address) Length of employment (begin/end) Employer phone number  
\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Monthly gross employment income Other income (state monthly or annual) Other income description  
\$ \_\_\_\_\_ \$ \_\_\_\_\_  
Previous Employer (if current is <1yr) Other income (state monthly or annual) Other income description

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## Rental / Mortgage / Housing History

Current Street address	City	State	Zip	
Rent/own/ live w/parent	\$ Monthly Payment	Apartment Community	Phone Number	How long you lived here?

Previous street address	City	State	Zip	
Rent/own/ live w/parent	\$ Monthly Payment	Apartment Community	Phone Number	How long did you live there?

Do you, or any occupants listed, have any prior rental history not listed on this application? \_\_\_\_\_ (If yes, further rental history information may be required.)

Have you, or any occupants listed, ever been:

- Evicted from a rental property? \_\_\_\_Yes \_\_\_\_ No
- Served with dispossession warrant? \_\_\_\_ Yes \_\_\_\_ No
- Asked to leave a rental property? \_\_\_\_Yes \_\_\_\_ No
- Left a rental property not in good standing? \_\_\_\_Yes \_\_\_\_ No
- Convicted of a felony? \_\_\_\_Yes \_\_\_\_No
- Filed for bankruptcy? \_\_\_\_Yes \_\_\_\_No
- Convicted of a misdemeanor? \_\_\_\_Yes \_\_\_\_ No
- Do you or any applicant/occupant smoke? \_\_\_\_Yes \_\_\_\_No

If you answered "Yes" to any of the above questions, explain below:

## Pets

Do you have pets? \_\_\_\_ Yes \_\_\_\_ No If Yes, how many? \_\_\_\_\_

If allowed, pets are restricted by breed, weight, and number. NON-REFUNDABLE pet fees are charged per pet. Pet fees are not applied against damages to the property.

Type/breed	Full grown weight	\$ Non-Ref. Pet Fee	\$ Pet rent/ monthly (If applicable)
Type/breed	Full grown weight	\$ Non-Ref. Pet Fee	\$ Pet rent/ monthly (If applicable)

## Vehicle & Driver Information

### Vehicle(s)

Make	Model	Year	Color	Tag #	State
Make	Model	Year	Color	Tag #	State
Make	Model	Year	Color	Tag #	State

### Personal References:

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Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(City) (State) (Zip)

Known this reference how long? \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(City) (State) (Zip)

Known this reference how long? \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
(City) (State) (Zip)

Known this reference how long? \_\_\_\_\_

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I, (we) \_\_\_\_\_ have submitted this application for

\_\_\_\_\_  
(Rental property address) (City) (State) (Zip)

on \_\_\_\_\_ with the following understanding:  
(Today's date)

1. Incomplete or inaccurate information voids this application. If a Lease Agreement is signed between Applicant and Property Manager based on inaccurate or incomplete information, Lease Agreement will be terminated.
2. A non-refundable processing fee of \$30.00 per person must be paid by Applicant(s) to process this application. Applicant(s) hereby waives any claims for damages by reason of non-acceptance of this application.
3. Applicant(s) grant permission for any necessary credit checks, employment verification, rental verification or mortgage verification, financial verification, and any necessary investigation of criminal records through any investigative agencies of this company's choice.
4. Applicant(s) agrees to furnish two (2) forms of identification prior to processing application whenever local, state, or federal laws apply.

**Acceptable forms of ID:  
State issued Driver's license, social security card,  
tax return or passport.**

I, we, have read and agree to the provisions as stated

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**How did you hear about us?** \_\_\_\_\_ **If referral, resident name & property** \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

PROCESSING FEE: \$ \_\_\_\_\_ Agent's initials \_\_\_\_\_ Date Received \_\_\_\_\_

Payment method:      Cash              Money Order              Cashier's Check

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HOLDING DEPOSIT: \$ \_\_\_\_\_ Agent's initials \_\_\_\_\_ Date Received \_\_\_\_\_

Payment method:      Cash    Check    Money Order    Other \_\_\_\_\_

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SECURITY DEPOSIT: \$ \_\_\_\_\_ Agent's initials \_\_\_\_\_ Date Received \_\_\_\_\_

Payment method:      Cash              Check    Money Order    Other \_\_\_\_\_

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First Month's Rent:              \$ \_\_\_\_\_                      Current Landlord Contacted      \_\_\_\_\_

Security Deposit:                  \$ \_\_\_\_\_                      Previous Landlord Contacted      \_\_\_\_\_

Non-Refundable Pet Fee:           \$ \_\_\_\_\_                      Current Employer Verified              \_\_\_\_\_

Application Processing Fee:      \$ \_\_\_\_\_                      Previous Employer Verified              \_\_\_\_\_

Total:                                  \$ \_\_\_\_\_                      Credit Report Determined              \_\_\_\_\_

Income Verified                      \_\_\_\_\_

Desired move in date \_\_\_\_\_

Notes:

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